

Learning and Work Institute

Traineeship Webinar

13th March 2018

Questions and Answers

Q1. Can a learner work whilst on a traineeship programme?

Yes they can work up to 16 hours per week as long as their earnings are less than £330 per month.

Q2. Can a learner with A-levels go onto a traineeship?

Eligibility rules require a learner to have not achieved a full level 3, therefore, if they have achieved 2 or more A-levels they are considered to already be at level 3.

Q3. If a learner has a grade D at GCSE, do they have to resit during their traineeship programme?

No they do not have to achieve a maths or English qualification during a traineeship.

Q4. If a learner has Level 2 but assessed at Entry Level, what is delivered?

Training has to be delivered to the next level up from Level 2

Q5. Can you add additional weeks to traineeships once the time frame has been set?

Please see guidance on changes to planned hours, in particular the following paragraphs in relation to Study Programme. As Traineeships are funded in the same way, it could be assumed that the same rules apply, but please check with the ESFA on individual circumstances.

“Changes to planned hours

25. If an institution makes an error in recording the planned hours, they can change the planned hours at any point. Otherwise, institutions must only change the planned hours recorded for a student in certain circumstances.

Changes within the first 6 weeks

26. Institutions must work out the planned hours for a student’s study programme when they are first enrolled. If the programme content changes within the first 6 weeks of the programme, the institution must update the planned hours.

27. When a student transfers from one aim to another within the first 6 weeks, institutions must calculate the new planned hours value to include:

- a. the timetabled hours for any new aims and for continuing or completed aims
- b. the hours delivered for the aim that the student has transferred off “

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/606932/Funding_rates_and_formula_201718_v1_FINAL.pdf

and

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/680274/ILRProviderSupportManual_2017_18_v3.1_Feb2018.pdf

Q6. Do Traineeships qualify for additional funding for LDD?

We would expect that the same additional funding is available for learners for either Study Programme or Apprenticeship, but please check with the ESFA, or your internal Data/Funding specialist. There is an Earnings Adjustment Statement, which outlines some additional funding available, so check this out.

Earnings Adjustment Statement

<https://www.gov.uk/government/publications/earnings-adjustment-statement-eas-2016-to-2017>